

Bid Title: Community Parks Grounds Maintenance, Continuing Services

Bid No: BC-12-04-03-13

Opening Date: Thursday, December 4, 2003 at 2:00 PM

SCOPE OF WORK

AREAS TO BE MAINTAINED:

1. Canopy Oaks Community Park, 3250 Point View Drive
2. Chaires-Capitola Community Park, 4768 Chaires Cross Road
3. Fort Braden Community Park, 15100 Blountstown Highway
4. J. Lewis Hall, Sr. Woodville Park and Recreation Complex, 7575 Old Woodville Highway
5. Miccosukee Community Park, 15011 Cromartie Road
6. Stoneler Road Park, 5225 Stoneler Road
7. Tower Road Park, 5971 Tower Road

Areas to be maintained **shall include** all non-athletic turf areas comprised of centipede, bahia, St. Augustine (or combination of these lawn grasses), and related landscape areas and materials. Work shall not encroach on wooded, natural, or environmentally sensitive areas unless otherwise specified by the grounds supervisor. **If any clarifications need to be made, or there is a doubt of where the perimeter boundary may be, the vendor is required to get a clarification from the Parks Director or a designated representative before continuing scheduled maintenance.** Bermuda 419 athletic turf and designated sports fields **will not be maintained** by the contractor.

Areas to be maintained **shall include** park grounds as designated above and all park entrances, public right-of-ways abutting park property, perimeter sidewalks, medians, and park entrance roads even when those areas are outside park perimeter fences. Work **shall include** the banks and perimeter of stormwater ponds at all parks where the majority of the stormwater facility is within the existing boundaries of the park.

LANDSCAPE MAINTENANCE REQUIREMENTS

I. Mowing

1. The Contractor shall start the job with all mower blades freshly sharpened and balanced with decks properly leveled.
2. Discharge deflectors or mulching plates will be kept on mowers at all times.
3. All debris (trash, limbs and moss) shall be removed and deposited in on site receptacles prior to mowing.
4. All turf shall be cut to a height of 3" (three inches) April through October, and a height of 2 ½" (two and one-half inches) November through March, or as specified by the grounds maintenance supervisor.
5. Excessive clippings or clumps shall be removed once mowing is completed.
6. Care shall be taken to avoid damage to trunks of trees and shrubs.
7. Care shall be taken to prevent turf being scalped by mowers.
8. Care shall be taken at all times to avoid discharge of grass and materials from mowers onto cars or in the direction of park visitors.

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II. Edging, String Trimming and Blowing

1. Where turfgrass abuts any surface (pavement, sidewalks, mulch, landscape bed, gravel, pinestraw) turf shall be edged with a blade edger. Use of string trimmers to edge walkways, beds, and hardscape areas will not be allowed.
2. All turf areas that cannot be mowed shall be cut with a string trimmer to correct turf height. Take care to prevent scalping of turf.
3. Care shall be taken to prevent injury to trunks of trees and shrubs. All string trimmers used around trees and shrubs shall have edge guards to prevent damage and scarring.
4. All hardscape surfaces (sidewalks, parking lots, ball courts) shall be blown free of clippings immediately after mowing, edging, and string trimming has occurred.

TIMES AND FREQUENCY OF MOWING

- I. During the months of November, December, January, and February turf shall be cut at a height of 2.5" (inches) at three (3) week mowing cycles.
- II. During the months of March, April, May, June, July, August, September, and October turf shall be cut at a height of 3" (inches) at two (2) week mowing cycles.

The Contractor shall provide a schedule to the County detailing which days and weeks the work shall be performed prior to commencement of contract. Work shall not be performed on holidays or weekends. Work shall not start prior to 7:00 a.m., or continue after 6:00 p.m. Completion of mowing and related landscape maintenance shall constitute one complete cycle.

The work to be performed under this contract shall be performed within the times specified in the Landscape Maintenance Requirements section of the scope of services. If the work to be performed under this Contract is not completed within the time set forth above, or within such extra time as may be granted by the County, the Contractor shall be deemed to be in default. The County reserves the right to deduct payments, or partial payments for any areas that are deemed "not in compliance" or not completed in set times according to the specifications listed following notification to the vendor and corrective activity not being performed.

WORKMANSHIP

During the maintenance operations, all areas shall be kept neat and clean. Care shall be taken to avoid damage to the park and facility property and the property of the park visitors, tenants, and patrons. Any damage to grounds resulting from mowing in unsatisfactory conditions shall be repaired in a timely manner by the Contractor at no cost to Leon County.

It is the objective of Leon County to obtain full maintenance performance in accordance with the specifications, and at the quality standards of work set forth in this contract. To this end, the County is contracting for the complete performance of each job as identified in the specifications, and deductions will be made in accordance with the following:

Any work which is scheduled for performance is omitted or unsatisfactorily performed, the attention of the Contractor will be called to this failure or omission, and a deduction can be made from any monies due or to become due the Contractor at the rate bid by the contractor.

The County reserves the right to remove any area or portion thereof from the contract or to cancel the contract as a whole or in part, for non-performance or unsatisfactory performance, with a 30 day written notice.